

**CONFIDENTIAL**

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12. [redacted] a constituent, called, from the office of Representative Don Clausen (R., Calif.), to ask if he could reach an old personal friend whom he thought was working for CIA. I told [redacted] that we could not comment on anyone employed here but would take the information that [redacted] might wish to have conveyed and if his friend were here we would leave it up to the friend whether to reach [redacted] or not. [redacted] then said that his principal interest in seeking out his friend was to get some help in getting a tour of the Agency about which he had been reading recently. I told [redacted] that it was not possible in any case for him to have such a tour. [redacted] provided his local address and his permanent address. I later passed these on to the Office of Personnel along with the name of the friend [redacted] was seeking.

13. [redacted] LIAISON Mary Brazer, in the office of Senator Edward Kennedy (D., Mass.), called to ask for the direct telephone number of [redacted] She had talked with the Office of Personnel who indicated that they did not know the name. Brazer was not available when I tried to reach her at the end of the day to inquire further about her request.

14. [redacted] EMPLOYMENT REQUESTS Debbie, in the office of Representative Douglas Applegate (D., Ohio), called for a constituent to find out if we had received his application for employment. The constituent is [redacted] I referred the matter to the Office of Personnel.

15. [redacted] LIAISON Susan, in the office of Representative Dale Kildee (D., Mich.), called to request a copy of the steel report for a constituent. I informed her that the publication was available at the Library of Congress (for constituents) and provided her with the address. She thanked me for my help.

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